**PEAKHURST PLAY DAY**

**Please provide a short outline of your project (what you are going to do or provide, e.g. details of your event, service, product etc). Hurstville autism community link up will:**

1. Outreach to newly diagnosed families in Hurstville through local doctors, schools, community centres and peak bodies (ASPECT, Carer’s NSW etc)
2. Monthly social group activities to provide opportunities for skills building (eg play days)
3. Production of communication tools (website, e-newsletter, flyer, business cards)
4. Training for Board and volunteers to improve organisation sustainability

\*Items 3 & 4 are pro-rata of total cost to reflect the level of these services delivered in Hurstville.

Items 1 & 2 are direct costs of services to residents of Hurstville LGA.

**7. How will you monitor and evaluate this project?**

Track attendance, calls, emails and website hits. Participant evaluation survey and collection of anecdotal evidence showing target group satisfaction.

**9. What is the proposed commencement date and completion date for the project?**

Commencement 01 / 07 / 2012 Completion 30 / 06 / 2013

**FINANCIAL INFORMATION**

**14. What is the total amount of ClubGRANTS funding you are seeking for this application?**

$4804

**16. Please outline below the project budget for your proposal, including funding from this source (ClubGRANTS) and any other funding sources.**

|  |  |  |
| --- | --- | --- |
| **Budget Item** | **ClubGRANTS** | **Other funding sources** |
| **Salaries (specify position)** |  |  |
| **Fees (Coordinator)** | **$4000** | **$3000 in-kind** |
| July | $350 | 5 hrs / mth free  ($250)  Updates on website, newsletter, creation of flyers and other promotional work, follow ups |
| August | $350 |
| Sep | $350 |
| Oct | $350 |
| Nov | $350 |
| Dec | $150 |
| Jan | $350 |  |
| Feb | $350 |  |
| Mar | $350 |  |
| Apr | $350 |  |
| May | $350 |  |
| June | $350 |  |
| **Administration (insurance. 1/6 prorata of total cost)** | **$200** | **$1000**  **fundraising &/or grants** |
| ***Insurance contribution****- 1/6 of whatever our total is for 12 months can go here* |  |  |
| **Program costs (printing, travel, website hosting)** | **$404** |  |
| ***Printing*** *– a portion of our ink and other printing costs can go here* |  |  |
| ***Travel*** *– the component of travel for this group should be recorded here* |  |  |
| ***website hosting*** *– I will provide the total costs for our website, we can cover some of that here* |  |  |
| * **Other (training for Board and volunteers. 1/6 prorata of total cost)** | **$200** | **$1000 fundraising &/or grants** |
| **Total funds** | **$4804** | **$5000** |