



ClubGRANTS Reporting Requirements

A legislative requirement to be fulfilled by all organisations receiving ClubGRANTS assistance from registered clubs is that a club must request funding recipients to provide a report on how the funds were applied and whether the use of funds has varied from the purpose stated in the original application. If a report is not received from a funding recipient, the ClubGRANTS Guidelines require that the club should not consider any additional funding for that organisation, except in exceptional circumstances.

Funding recipients should use this form for amounts above \$500 (for amounts under \$500, recipients should simply return a receipt or letter of acknowledgement, as per the Guidelines). Where an individual ClubGRANTS expenditure is above \$5,000, the benefiting organisation must also complete a statutory declaration (attached).

This report form should be forwarded to the appropriate club (and Local Committee, if the funding was allocated through a Committee) at the completion of the program, project or service. Please note: additional details should be attached to the form where the space provided is insufficient.

In some instances, a program, project or service has not been completed before the funding recipient wishes to seek further funding for another activity. In these cases, recipients should provide a progress report on the current project. This should include a timeline for the project's completion and reasons for any delay in the expenditure of the funds.

Further information concerning the ClubGRANTS scheme is available from individual clubs, local committees, or the ClubsNSW website www.clubsnsw.com.au or contact ClubsNSW on (02) 9268 3000 or enquiries@clubsnsw.com.au.

Please return this form to the club supplying the funding.

Information on Recipient/Organisation

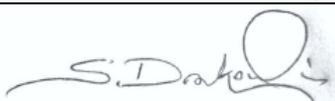
Name of Recipient/ Organisation:	Autism Community Network
Postal Address:	PO Box 188, Riverwood NSW 2210
Street Address:	273 Fowler Road, Illawong NSW 2234
Contact Person:	Steve Drakoulis
Position:	Operations Manager
Telephone:	02 9543 9036
Email:	steve@autismcommunity.org.au

ClubGRANTS Standard Funding Report Form

1. Did you complete the 'ClubGRANTS Standard Application Form – Category 1 Funding'? If so, a copy of the form must be attached to this report. (please attach the 5 page application form only with no supporting material)	YES <input type="checkbox"/> x
2. Did your organisation deviate from the original areas of expenditure you nominated on the application form?	NO <input type="checkbox"/> x
3. Was the organisation's expenditure on community development and support outside New South Wales?	NO <input type="checkbox"/> x

If YES to question 2 or 3, please describe below how the money was applied. In relation to question 3, if the funding was of a cross-border nature, please provide details of the service to NSW residents.	N/A
4. How did this support make a difference to your organisation? Please provide as much detail as possible and note anything your organisation may do differently in future years.	<p>The AUTISM AWESOME ART KIDS program has been our longest running social skills group for children with autism and it remains popular after 6 years. It has allowed our organisation to meet the needs of families who desperately seek a suitable way for their children to engage while developing basic social and play skills. Our primary focus has always been to help children with autism develop their social skills and involvement in their community through participating in semi- structured activities; And parents' feelings of isolation lessen as they are supported by those who understand first-hand how difficult their lives sometimes are.</p> <p>We have seen a number of new families join in at different times this year as this group as a very easy way for them to introduce their child to a new environment. As an extension of the confidence the children develop after mixing with others in this relaxed group, we have seen families then book in for other activities as a result.</p> <p>As funding is always required to continue a program such as this, we have again applied to fund it.</p>

Please attach any additional information you consider will assist the club in making an assessment of the success of the program, project or service.

Signature:		Date:	27/07/2017
Name:	Steve Drakoulis	Position:	Operations Manager

Commonwealth of Australia
STATUTORY DECLARATION
Statutory Declarations Act 1959

1 *Insert the name, address and occupation of person making the declaration*

I, ¹ Steve Drakoulis, of 68 Melvin Street Beverly Hills NSW 2209, in my capacity as Operations Manager at the Autism Community Network,

make the following declaration under the *Statutory Declarations Act 1959*:

2 *Set out matter declared to in numbered paragraphs*

² the Club Grants report produced for the 2016-17 Cooking Up Life Skills program funded by Club Rivers is a true and accurate account of the facts relating to that program.

Understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

3 *Signature of person making the declaration*

3

4 *Place*
5 *Day*
6 *Month and year*

Declared at ⁴ _____ on ⁵ _____ of ⁶ _____
Before me,

7 *Signature of person before whom the declaration is made (see over)*

7

8 *Full name, qualification and address of person before whom the declaration is made (in printed letters)*

8

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2 Chapter 2 of the *Criminal Code* applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.

A statutory declaration under the *Statutory Declarations Act 1959* may be made before—

- (1) a person who is currently licensed or registered under a law to practise in one of the following occupations:
- | | | |
|----------------------|----------------------|--------------------|
| Chiropractor | Dentist | Legal practitioner |
| Medical practitioner | Nurse | Optometrist |
| Patent attorney | Pharmacist | Physiotherapist |
| Psychologist | Trade marks attorney | Veterinary surgeon |
- (2) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or
- (3) a person who is in the following list:
- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
 - Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
 - Bailiff
 - Bank officer with 5 or more continuous years of service
 - Building society officer with 5 or more years of continuous service
 - Chief executive officer of a Commonwealth court
 - Clerk of a court
 - Commissioner for Affidavits
 - Commissioner for Declarations
 - Credit union officer with 5 or more years of continuous service
 - Employee of the Australian Trade Commission who is:
 - (a) in a country or place outside Australia; and
 - (b) authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and
 - (c) exercising his or her function in that place
 - Employee of the Commonwealth who is:
 - (a) in a country or place outside Australia; and
 - (b) authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and
 - (c) exercising his or her function in that place
 - Fellow of the National Tax Accountants' Association
 - Finance company officer with 5 or more years of continuous service
 - Holder of a statutory office not specified in another item in this list
 - Judge of a court
 - Justice of the Peace
 - Magistrate
 - Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
 - Master of a court
 - Member of Chartered Secretaries Australia
 - Member of Engineers Australia, other than at the grade of student
 - Member of the Association of Taxation and Management Accountants
 - Member of the Australasian Institute of Mining and Metallurgy
 - Member of the Australian Defence Force who is:
 - (a) an officer; or
 - (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
 - (c) a warrant officer within the meaning of that Act
 - Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
 - Member of:
 - (a) the Parliament of the Commonwealth; or
 - (b) the Parliament of a State; or
 - (c) a Territory legislature; or
 - (d) a local government authority of a State or Territory
 - Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
 - Notary public
 - Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
 - Permanent employee of:
 - (a) the Commonwealth or a Commonwealth authority; or
 - (b) a State or Territory or a State or Territory authority; or
 - (c) a local government authority;with 5 or more years of continuous service who is not specified in another item in this list
 - Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
 - Police officer
 - Registrar, or Deputy Registrar, of a court
 - Senior Executive Service employee of:
 - (a) the Commonwealth or a Commonwealth authority; or
 - (b) a State or Territory or a State or Territory authority
 - Sheriff
 - Sheriff's officer
 - Teacher employed on a full-time basis at a school or tertiary education institution