

2018 City of Parramatta Annual Community Capacity Building Grants 2018 CCB Application Form Application CCB18-36 From Autism Community Network

Instructions to Applicants

2018 City of Parramatta Community Grants Annual Round

This form is for applicants to the annual round of the 2018 City of Parramatta Community Capacity Building Grants in the following categories:

- Community Capacity Building - 100% Voluntary Organisations
- Community Capacity Building - Organisations with Paid Staff
- Community Capacity Building - Second Phase Projects

If you wish to make an application for another category in the annual round or the quarterly **Small Grants Fund**, you need to complete a different application form. Please return to <https://www.cityofparramatta.nsw.gov.au/living-community/grants/community-grants-program> for information.

General eligibility criteria and information and requirements specific to each of the above categories may be found in the [2018 Community Grants Guidelines](#). **All applicants are strongly encouraged to read these guidelines before proceeding.**

Applications close at 4:00pm on Monday 5 March 2018. Funded projects will be completed between 1 July 2018 and 30 June 2019.

Getting Support

Contact us on 9806 5277 during business hours or email grants@cityofparramatta.nsw.gov.au and quote your application number.

Funding Category

* indicates a required field

Which funding category are you applying for?

The response you make to this question, will disable the parts of this form that you do not need to fill out. You will still be able to see all the questions, but it should be obvious which ones are no longer required.

Funding category *

- Community Capacity Building - 100% Voluntary Organisations
- Community Capacity Building - Organisations with Paid Staff
- Community Capacity Building - Second Phase Projects

Applicant Details

* indicates a required field

2018 City of Parramatta Community Grants annual round

Please read the [Funding Guidelines](#) thoroughly before completing this form.

2018 City of Parramatta Annual Community Capacity Building Grant 2018 CCB Application Form Application CCB18-36 From Autism Community Network

Incorporated Organisation's details - The applicant

Applicant organisation's name * Autism Community Network

Applicant ABN 64 103 662 535

Information from the Australian Business Register	
ABN	64 103 662 535
Entity name	Autism Community Network
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main business location	2234 NSW

Information current as at 12:00am today

The applicant must be incorporated and have an ABN. If you do not have an ABN, you may need to have an incorporated organisation act as your Auspice.

Applicant Postal Address * PO Box 188
Riverwood NSW 2210 Australia



Any, but at least one field is required.

Applicant Office Address 273 Fowler Rd
Illawong NSW 2234 Australia

2018 City of Parramatta Annual Community Capacity Building Grant
2018 CCB Application Form
Application CCB18-36 From Autism Community Network



Must be an Australian postcode.

Website

<http://www.autismcommunity.org.au>

Does your organisation use:

Twitter Facebook LinkedIn

Status

Is your organisation a non-profit organisation or a social enterprise? *

Yes No

Is your organisation incorporated? *

Yes No

If yes, please indicate which form of incorporation. *

- Australian Public Company
- Company Limited by Guarantee
- Co-Operative
- Not-for-profit Incorporated Association
- Registered Australian Body
- Other:

If Co-operative or Incorporated Association, please supply your incorporation number.

INC9896017

This is often a number beginning with a Y that is found on your Certificate of Incorporation.

If Registered Australian Body, please supply your Australian Registered Body Number.

Organisation CEO or equivalent

2018 City of Parramatta Annual Community Capacity Building Grant 2018 CCB Application Form Application CCB18-36 From Autism Community Network

CEO / Chairperson / or other authorised office bearer of organisation *

Mr Steve Drakoulis

Position

General manager / Founder

Phone number

(02) 9543 9036

E-mail address

steve@autismcommunity.org.au

Auspice arrangement

With an auspiced project, Council's primary funding relationship is with the incorporated organisation providing auspice (The Auspice Body).

We recommend an Auspice Agreement be established between the two organisations. Council can provide advice on what should be included in this agreement. Call 9806 5277 for more information.

Council allows an Auspice Fee to be in the project budget, at a maximum of 15% of the total grant.

Is this an auspiced project? *

Yes No

Information about your organisation

Please tell us a bit about your organisation.

What area(s) is your organisation involved in? *

- | | | |
|---|---|--|
| <input type="checkbox"/> Aboriginal & Torres Strait Islanders | <input checked="" type="checkbox"/> Culturally & Linguistically Diverse Communities | <input type="checkbox"/> Heritage |
| <input type="checkbox"/> Ageing | <input checked="" type="checkbox"/> Disability | <input type="checkbox"/> Housing & Homelessness |
| <input type="checkbox"/> Animals | <input type="checkbox"/> Education | <input checked="" type="checkbox"/> Recreation & Sport |
| <input type="checkbox"/> Arts & Culture | <input type="checkbox"/> Employment & Training | <input type="checkbox"/> Religion & Spirituality |
| <input checked="" type="checkbox"/> Children & Families | <input type="checkbox"/> Environment & Gardening | <input type="checkbox"/> Women |
| <input type="checkbox"/> Civil Society | <input type="checkbox"/> Gay, Lesbian, Bisexual, Transgender & Intersex (GLBTI) | <input checked="" type="checkbox"/> Young People |
| <input checked="" type="checkbox"/> Community Development | <input checked="" type="checkbox"/> Health & Wellbeing | <input type="checkbox"/> Other |
| <input type="checkbox"/> Crime, Justice & Safety | | |

What services does your organisation or group provide? *

- | | | |
|--|--|---|
| <input type="checkbox"/> Accommodation | <input type="checkbox"/> Drop-in | <input checked="" type="checkbox"/> Networking |
| <input type="checkbox"/> Advocacy | <input type="checkbox"/> Education & Training | <input type="checkbox"/> Performance |
| <input type="checkbox"/> Art / Creative Production | <input checked="" type="checkbox"/> Events | <input type="checkbox"/> Research |
| <input type="checkbox"/> Brokerage | <input type="checkbox"/> Food Services | <input type="checkbox"/> Social Enterprise |
| <input type="checkbox"/> Case Management | <input checked="" type="checkbox"/> Leadership Development | <input checked="" type="checkbox"/> Social Support / Groups |
| <input type="checkbox"/> Competitive Sport | <input checked="" type="checkbox"/> Leisure Activities | <input checked="" type="checkbox"/> Volunteering |
| <input type="checkbox"/> Cultural Activities | <input type="checkbox"/> Mentoring | <input type="checkbox"/> Other |

What will your project mainly be focused on? *

2018 City of Parramatta Annual Community Capacity Building Grant 2018 CCB Application Form Application CCB18-36 From Autism Community Network

- | | | |
|--|--|---|
| <input type="radio"/> Aboriginal & Torres Strait Islanders | <input type="radio"/> Culturally & Linguistically Diverse Communities | <input type="radio"/> Heritage |
| <input type="radio"/> Ageing | <input checked="" type="radio"/> Disability | <input type="radio"/> Housing & Homelessness |
| <input type="radio"/> Animals | <input type="radio"/> Education | <input type="radio"/> Recreation & Sport |
| <input type="radio"/> Arts & Culture | <input type="radio"/> Employment & Training | <input type="radio"/> Religion & Spirituality |
| <input type="radio"/> Children and Families | <input type="radio"/> Environment & Gardening | <input type="radio"/> Women |
| <input type="radio"/> Civil Society | <input type="radio"/> Gay, Lesbian, Bisexual, Transgender & Intersex (GLBTI) | <input type="radio"/> Young People |
| <input type="radio"/> Community Development | <input type="radio"/> Health & Wellbeing | <input type="radio"/> Other |
| <input type="radio"/> Crime, Justice and Safety | | |

Must be no more than 1 choice selected. The response should be specifically about the project you are applying for funding.

Please write a brief summary or description of what your organisation's key activities are

The Autism Community Network provides support for families and individuals affected by autism conditions. We build capacity by engaging local individuals as volunteers to help us deliver a range of support including carer groups, kids social skills clubs and information events. We use the combined knowledge and experience of the community to help each other across multiple regions in Sydney.

Must be no more than 200 words.

Project Details

* indicates a required field

Details on the particular project being applied for

Project Name * Cooking Club Life Skills

Amount applied for \$10,000.00
Must be a dollar amount.

- Community Capacity Building - 100% Voluntary Organisations **(Up to \$5,000)**
- Community Capacity Building - Organisations with Paid Staff **(Up to \$10,000)**
- Community Capacity Building - Second Phase Projects **(as above)**

Project start date * 01/07/2018
Must be a date and no earlier than 1/7/2018

Project end date * 30/06/2019
Must be a date and no later than 30/6/2019

Brief project description * Autistic children are taught how to work together to prepare a different recipe each time, along with learning about hygiene, social rules, safety in the kitchen and enjoying their meal together.

2018 City of Parramatta Annual Community Capacity Building Grant 2018 CCB Application Form Application CCB18-36 From Autism Community Network

Must be no more than 40 words

Project Contact Details

* indicates a required field

Project contact person from Applicant Organisation

Project contact person *	Mr Steve Drakoulis
Position *	General Manager
Phone number *	(02) 9543 9036 Business hours preferred
E-mail address *	steve@autismcommunity.org.au Must be an email address

General Eligibility

* indicates a required field

Bank account details

The applicant organisation must have a bank account with a minimum of two signatories.

Account name *	Autism Community Network Inc.
Account BSB *	062234
Account number *	10417253
Remittance e-mail *	treasurer@autismcommunity.org.au

GST Registration

If you are successful in your application, you will be required to sign a funding agreement to provide the funded service/project. If you are formerly registered with the ATO for the Goods and Services Tax, Council will pay 10% GST on top of your grant amount.

Is the applicant organisation registered for GST? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
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Financial information

2018 City of Parramatta Annual Community Capacity Building Grant

2018 CCB Application Form

Application CCB18-36 From Autism Community Network

Council administers Community Grants as the custodian of public funds. As a result we are keen to know that recipients can manage funds and prioritise financial accountability.

Does the applicant organisation have a set of audited financial accounts for the previous financial period?

Yes No

If you answer NO to this question, you may benefit from considering an auspice arrangement until you are able to demonstrate your financial management capacity.

Please attach your most recent financial statements *

Filename: ACN Financial Statements FY17.pdf

File size: 655.8 kB

If you do not have an electronic copy of your statements, create a Word Document that simply states that you will be mailing the report and upload that Word file.

Insurance coverage

We require that you have an appropriate level of insurance for any funded project that has the potential to cause harm or loss to those involved.

Do you already have insurance coverage for the type of project you are seeking funds for?

Yes No

If yes, please upload a copy of your existing Certificate of Currency from your insurance provider.

Filename: 180528 Certificate of Currency.pdf

File size: 318.6 kB

If no, please explain what risk management strategies you will have in place by 1 July 2018, including insurance coverage.

Must be no more than 100 words. Your response to this question does not affect eligibility. However, if you are successful in your application, evidence will need to be provided that you have planned appropriate coverage.

Contacting a Council Officer

We encourage all applicants to have discussed their application with a relevant Council Officer from the Community Capacity Building Team, City Animation Team, Recreation & Facilities Team or Heritage & Tourism Team.

Council Officer name

Date of contact

Tanya 9806 559	2/3/18

2018 City of Parramatta Annual Community Capacity Building Grants 2018 CCB Application Form Application CCB18-36 From Autism Community Network

Strategic Alignment

* indicates a required field

City of Parramatta Community Strategic Plan

City of Parramatta Community Capacity Building Grants are designed to help achieve our vision of Parramatta: 'Sydney's central city, sustainable, liveable, and productive - inspired by our communities'

We are keen to know which aspects of City of Parramatta's priorities your project could make a contribution to.

For more information on City of Parramatta's vision and priorities [click here to find it on our website.](#)

Please indicate which of Council's priorities your project best contributes to

- Having a community focus
- Supporting arts and culture celebrations and destinations
- Providing opportunities for recreation and leisure
- Creating vibrant neighbourhoods and precincts
- Promoting green spaces and the environment
- Creating a strong economy with a strong city centre
- Building strong and innovative community infrastructure for our community's future
- Managing growth and transport

No more than 1 choice may be selected.

If your project contributes to more than one priority, you can detail this in the text box below.

In what ways will your project contribute to the vision statement? How does your project meet the Council priority selected above? *

presenting opportunities for children with autism helps to develop their social skills to allow them to engage more with their local community. equally, their families, who often feel isolated are able to meet others for mutual support, developing social and support networks as they themselves grow more confident to engage with the local community and economy.

Must be no more than 150 words. You will have more opportunity in the questions that follow to tell us about your project.

Geographic location

What locality is your project primarily happening in or benefiting? *

- Whole of Parramatta LGA
- Parramatta CBD
- North Parramatta, Westmead, Northmead
- Harris Park, Rosehill, Camellia
- Clyde, Granville (north of the railway line)
- Silverwater, Newington, Wentworth Point
- Sydney Olympic Park, Lidcombe (north of M4)
- Rydalmere, Dundas, Telopea, Oatlands
- Dundas Valley, Ermington, Melrose Park
- Carlingford, North Rocks
- Epping, Eastwood
- Wentworthville, Constitution Hill, Pendle Hill
- Toongabbie, Old Toongabbie, Winston Hills
- Greater Western Sydney
- Outside of Parramatta LGA
- Online / Virtual community
- Other

Community Capacity Building categories

2018 City of Parramatta Annual Community Capacity Building Grant

2018 CCB Application Form

Application CCB18-36 From Autism Community Network

* indicates a required field

Category objectives

The Community Capacity Building category has three sub-categories:

Community Capacity Building - 100% Voluntary Organisations.

Community Capacity Building - Organisations with Paid Staff

Community Capacity Building - Second Phase Projects.

The objectives of these categories are to:

- **OBJECTIVE 1:** Support community based groups, sport and recreation clubs, and service organisations to develop effective projects that address the social, economic and/or environmental needs of residents in the City of Parramatta Local Government Area, as described in Parramatta's Community Strategic Plan.
- **OBJECTIVE 2:** Maximise access to and use of community resources, services and facilities, including equity of access for people experiencing social exclusion, marginalisation or isolation.
- **OBJECTIVE 3:** Encourage community participation in the development and delivery of projects and activities.
- **OBJECTIVE 4:** Support the development of networks and partnerships between communities, local community groups, agencies and Council.
- Additionally, **Second Phase Projects** aim to extend the objectives of a previously funded project into its identified second phase and to foster sustainable, long-term outcomes for the community. [This excludes simple repeating of a past project]

Which of the above objectives does your project meet?

Objective 1

Objective 2

Objective 3

Objective 4

Please explain how your project meets the selected objective(s).

This group will bring more people affected by autism together for mutual support. They will meet others, develop social circles, as well as share information on how to better support the needs of their children. We have seen through other groups we run throughout Sydney that once these families are allowed to meet and engage together, they develop their own network of support within their local community. The more opportunities they have to engage the faster the social inclusion will develop. We have been running a social skills art group in the area for 2 years which is well attended. As we use local parents and carers to facilitate groups this also helps develop their own skills and confidence in the community, further contributing to strengthening it.

Must be no more than 200 words.

Activity category

Please indicate which ONE activity category applies to your project:

Activity category *

- A: Development of a project that will build resilient, vibrant and healthy communities in the City of Parramatta LGA
- B: Capital purchase directly related to Community Capacity Building project(s)
- C: Building the internal capacity of your organisation
- D: Resource development

2018 City of Parramatta Annual Community Capacity Building Grant

2018 CCB Application Form

Application CCB18-36 From Autism Community Network

Project Description

What will your project do? [Describe the project and outline the activities involved in delivering it.]

Each fortnight, children affected by autism, ages 6 to 18 attend this program. Priority is given to those who didn't participate the previous session, this allowing all children to take part.

The facilitator determines what meal and dessert they will cook for that session. We take into account food sensitivities among those participating. Shopping for ingredients is undertaken by the facilitator each session.

Children learn how to work together, how to prepare simple recipes, use equipment safely, hygiene in the kitchen, and above all else, social skills. As parents are required to remain on site, they by default take part in a support group together at the other end of the room. When the dinner is cooked, they sit together and eat it while their dessert is in the oven. Feedback is encouraged by the children on recipe options, and all attendances are recorded.

Must be no more than 300 words

What are the expected project outcomes? [What are the long-term benefits of this project?]

The immediate benefits are that the autistic children get to experience an activity aimed at their level which has proven very popular over the last 5 years we have run it in the St. George area. They get to meet other kids who will not judge them and are encouraged and supported. The long term benefits are that they develop social skills; they learn to cook, learn about safety and hygiene, how to work with others and how to make friends. These are skills vital to any member of the community but ones which our kids typically struggle to understand.

Must be no more than 200 words.

Describe what you want the project to achieve in terms of benefits for participants and/or others

Why does this work need to be done? [Describe the specific issue or need you want to address. How do you know it is a need?]

There are long term benefits for any person who is allowed to develop themselves to reach their full potential. Without opportunities to engage and to learn, our children will continue to struggle and their long term mental health, as well as that of their families will be compromised. The objective of our organisation is to create opportunities throughout each community where people on the autism spectrum and their families can enjoy the same quality of experiences as the rest of their community.

Must be no more than 200 words

Who will benefit? [Who is the specific target population that will participate in and/or benefit from this project? Where are they located? Think about the gender, age, suburbs and/or other demographics.]

Children with autism spectrum disorders. In Western Sydney, the Autism Community Network currently has 95 children ages 6-12 registered, and 38 between 13 and 17 years old. these are represented by 133 households.

Aside from the children themselves, the parents also benefit from the program. By remaining on site, they meet and engage with others within their local community for mutual support group.

Must be no more than 200 words

Who will you work with? [Who are your partners in this project? Have you asked for support or consulted with anyone else? Provide contact details.]

2018 City of Parramatta Annual Community Capacity Building Grant

2018 CCB Application Form

Application CCB18-36 From Autism Community Network

The Lions Club of Parramatta are already providing us with a venue to run our monthly art group and have offered us the free use of their premises to now start a Cooking Club. Lions contact is Jon Copson 0403 232 101.

Must be no more than 150 words. Evidence shows that organisations who engage in partnerships achieve better project outcomes.

Estimate number of project participants.

50

Must be a number.

We encourage you to make this a realistic estimate.

What percentage of those project participants reside in the Parramatta LGA?

70

Must be a number.

Please describe how you determined / calculated your estimate

The Cooking Club accepts 10 children to each session, with priority given to those who had not participated the fortnight before. As at 1 March we have 27 families registered in the Parramatta LGA, providing at least that many children with the opportunity. With families always willing to travel to access what little autism friendly programs exist, we expect families from neighbouring LGA will also wish to be involved. (Blacktown 61, Fairfield 10, Hills 51, Auburn 13 and others).

Must be no more than 150 words.

Have will you engage with target groups and the broader community?

The program will be promoted via our network of over 1,200 families, as well as over 100 service providers and community groups on our mailing list. We will approach the local media, and write to every school in the Parramatta LGA. The group will also be registered with Carers NSW, where families looking for support can find it in their search. The NSW and the Federal MPs in the region know our organisation and we will promote this new project to them also. And of course, local council.

Must be no more than 150 words

How will this project demonstrate an innovative or creative approach?

We employ an Asset Based Community approach. We use the strengths of a community, by engaging local carers who understand autism through lived experience, instead of professionals. We work with local organisations, such as Lions, to strengthen local community. By creating opportunities where local families can come together for mutual support, it allows us to later step back and allow them to continue to connect together for more social and support opportunities they create informally

Must be no more than 150 words.

For Organisations With Paid Staff, please provide information about any staff costs you are applying for. Are you extending the hours of a current project officer? Will you seek to employ someone to implement this project?

We consider it important for a facilitator of any of our programs to have lived experience of someone with autism. We will be contracting a local parent or carer to run the group, as well as an aide for them. The role requires them to select recipes and purchase ingredients for each session, launder aprons and chef hats the children will wear, and resource equipment for the program such as cooking utensils. They will also be handling the bookings for each session. Our operations team in the office will be undertaking administrative duties, promotion of each session, training, and support of the facilitators of the group.

Must be no more than 150 words

Work Plan and Evaluation

Project workplan

Please complete the below project work plan that includes:

- **Project milestones** - What are the key milestones/stages to be reached in order to achieve your project outcomes?
- **Tasks / Actions** - What are the important tasks that need to be done in order to reach each milestone/stage?
- **Performance indicator** - How will you measure the success of this milestone/stage?
- **Timeframe**- When will it be done by?

If you have any questions regarding this work plan, please contact the Community Capacity Building Team on 9806 5277.

Add a line for each new Milestone / Stage. Please complete a minimum of two Milestones and a maximum of six.

Milestone / Stage	Tasks / Action	Performance indicator	Timeframe
Promote program to community	promote throughout support network of over 1,200 families promote via Carers NSW promote via local MP and council	responses and bookings	2 weeks
Aim for each session to always be full (10 participants each fortnight)	Promote as above Give priority to children who didn't participate previous session	responses, bookings, feedback, attendance records	ongoing - throughout each of the 20 sessions

Evaluation

How will you know if your project is successful? [Outline how you define project success, how you will measure the outputs and outcomes of your project and what change would you like to see in your project participants.]

This program has run 5 times over the years in other parts of Sydney and we have established goals we consider important for the community. These include:

All children with autism who wish to participate are offered that chance, by giving priority to those who hadn't attended a previous session.

Monitoring the level of demand from families - we always have a waiting list

We record attendances, take photos, ask the children for suggestions on recipes and seek feedback from parents.

Our objective ultimately is to see increased confidence in the children by getting involved, engaging with others and willing to attend more social events in their communities.

Must be no more than 300 words.

Sustainability

How will you ensure the sustainability of this project or its outcomes after funding has ended?

The Cooking club is only one stage of the bigger picture, which is to help autistic children develop social skills and find confidence. The more opportunities they have to participate and develop at their own pace the further they move towards reaching their potential. We already run an art themed social group in the area and other activities in neighbouring regions for them to receive support through. The Cooking Club does not necessarily need to be sustained itself as it will have achieved the greater goal of building resilience and confidence as well as social skills.

Must be no more than 200 words.

Budget

Other funding sources

In addition to the amount you are applying for from Council, we are keen to know the full costs of projects and how the other parts are funded.

What are the other funding sources? If you are applying to other funding bodies, when will you know the result? What financial contribution is your organisation making?

To run this project we require a suitable venue, equipped with an event capable or commercial kitchen and enough space for 10 participants and their parents. The Lions Club of Parramatta have offered to provide us with their premises, a building at 2a Ross st Parramatta that fits all our needs. The rent we have budgeted for our other Kids Cooking Club in Oatley is \$50 a session, equating to a total of \$2,000 for the 40 scheduled sessions. This will not need to be paid in Parramatta.

Must be no more than 150 words

What are the in-kind contributions being made to your project?

There is significant planning and ongoing management involved in running this kind of program. The ACN invests considerable time in everything from creating each event, managing bookings, reporting, promoting, and ongoing training. We will contribute 50% of that time, totalling \$1,000 over the course of the 12 months.

Must be no more than 150 words. This may be a venue that is being donated, or a graphic designer doing your work for free. You may also indicate the volunteer hours that are being contributed to the project or the paid staff time going into the project.

Venue hire information

Details regarding venue or facility hire.

What venues/facilities are you planning on using? Have you already made a booking or enquired about their use?

As above, the Lions Club of Parramatta have offered their building, The Den, located at 42a Ross st Parramatta to run this program, waiving any rental fees.

Must be no more than 100 words

2018 City of Parramatta Annual Community Capacity Building Grant 2018 CCB Application Form Application CCB18-36 From Autism Community Network

Project Budget

Applicants must provide accurate financial information as part of the submission process. It is important to demonstrate that your application is financially viable, and that the project can be successfully delivered within the budget specified. Please prepare your financial information carefully, as errors may jeopardise the success of your application. Please ensure that your budget shows which parts of your project you want City of Parramatta (CoP) to fund and which parts are funded from other sources (including in-kind).

- If you are registered for the GST, costings should not include GST
- If you are not registered for the GST, costings should be inclusive of GST

Explain the basis for each expenditure item, for example: Facilitator Fees @ \$40ph x 2hpw x10 weeks

Expenditure item	To be paid for by CoP Grant funds	To be paid for by other funding source
Facilitator	\$2,000.00	
Aide	\$1,000.00	
Equipment	\$1,000.00	
Resources	\$2,000.00	
Venue		\$2,000.00
Admin/promotion	\$1,000.00	
Admin/Promotion		\$1,000.00

Budget Totals

Total Project Cost

\$10,000.00

This number/amount is calculated.

Total Requested from Council

\$7,000.00

This number/amount is calculated.

Total from Other Funding Source

\$3,000.00

This number/amount is calculated.

Quotes and Other Supporting Documents

Please upload any supporting information you would like to provide us. **Quotes must be provided for equipment purchases over \$300.**

Upload files

Filename: Community Feedback.docx

File size: 13.6 kB

Filename: stgeorge cooking.jpg

File size: 373.2 kB

Gender Equality

Gender Equality

Gender equality is about recognising that men and women often have different needs and priorities, are faced with different constraints, have different aspirations and contribute to and participate within community in different ways.

Achieving gender equality in our communities requires the recognition that every policy, program and project affects men and women differently. Using a gender lens when analysing, planning, and making decisions means carefully and deliberately examining all the implications of our work in terms of gender. A gender-wise program is one that considers the different needs and circumstances of people of all genders within the target beneficiary group.

The following questions are for data collection purposes only and will not affect the assessment of your grant application. Your responses will help inform gender-wise grant-making in the future.

Gender Lens

How will you address the needs of people of different genders in the design and management of your initiative?

Gender is not an issue with a project such as this. Our aim is to provide a significant social opportunity for children on the autism spectrum, irrelevant of gender, to help them develop important life skills.

We want you to show us how you have considered gender differences in designing your project/program so that you are reaching people equitably. If you are running a gender-specific initiative, please tell us why only one gender is being targeted. For more information on applying a gender lens to your work, visit <http://www.fundingcentre.com.au/help/gender-lens>.

How will you measure the gender reach of your project/program?

N/A

Please outline how you will know whether or not you have reached all genders equitably (presuming your initiative is designed for all genders). For more information on applying a gender lens to your work, visit <http://www.fundingcentre.com.au/help/gender-lens>

Will your project address gender inequality?

Yes No Don't know

Answer 'yes' if your project/program is specifically designed to improve opportunities for women and girls, or you think this may occur as a side-benefit to your initiative.

Declaration

* indicates a required field

Acknowledgement by office bearer of Applicant Organisation

2018 City of Parramatta Annual Community Capacity Building Grant 2018 CCB Application Form Application CCB18-36 From Autism Community Network

By adding my name to this form, I declare that I am an authorised office bearer of the applicant organisation.

I declare that the information in this application is, to the best of my knowledge, true and presents fairly, in all material respects, the financial position of the organisation. I will notify City of Parramatta Council as soon as the organisation becomes aware of any changes to this information or any circumstances that may affect this application but not limited to information regarding the financial viability of the organisation.

I acknowledge that City of Parramatta Council may seek further information regarding this application if required.

I understand that this is an application only and may not necessarily result in funding.

Note: The principal office bearer of the applicant organisation (or the auspicing organisation) will be required to sign the funding agreement accepting responsibility for the delivery of the project

Authorised office bearer Mr Steve Drakoulis
Position General Manager
Email steve@autismcommunity.org.au
I, the above office bearer, agree to the above declaration. * Agreed
Date of acknowledgement 04/03/2018

Applicant Support

Grants Support and Monitoring Program: City of Parramatta Council is committed to achieving industry best outcomes in partnership with grant recipients. To achieve this, Council coordinates a Grants Support and Monitoring Program to strengthen the community sector in Parramatta. The program has four components:

- Grants monitoring – ensuring implementation of relevant Council policies and protocols, assisting Council Officers to effectively target support and resources to grant recipients and identify delivery and/or reporting challenges.
- Individual support and consultancy – a Council Officer is matched to each applicant who receives the offer of tailored advice and support as required.
- Professional development workshop program – covering relevant topics for potential grant applicants e.g. grant writing, showcasing of successful community capacity building projects, auspicing, philanthropy, evaluation and leadership.
- Community Capacity Building email information network – used to distribute information on funding and professional development opportunities.

In the past 12 months, have you attended one of Council's regular grant writing workshops?

Yes No

Please remember to SUBMIT

2018 City of Parramatta Annual Community Capacity Building Grant

2018 CCB Application Form

Application CCB18-36 From Autism Community Network

If you have completed all questions, click NEXT PAGE to review your application. Please remember to hit the SUBMIT button. SmartyGrants will alert you if there are compulsory questions that you have not completed.

When you hit submit you will receive a confirmation e-mail. If you do not receive this confirmation, you may not have submitted successfully.

Feedback

To help us improve City of Parramatta Council is keen to hear about your experience in applying for grants with us.

How did you find the online application process? Okay

If you accessed the City of Parramatta Council's Website, did you find it... Okay

If you spoke to a Council Officer, were they? Very Helpful

Any other comments or feedback? We appreciate this opportunity
Must be no more than 100 words