**Appendix C**

**Financial Report & Acquittal**

Carers NSW requires all organisations that have received support group funding to submit this *Financial Report & Acquittal* form to report on how funds have been spent.

Name of RAO: AUTISM COMMUNITY NETWORK (ACN)

Name of person completing this form: STEVE DRAKOULIS

Contact phone number 0431 724 229

Contact email: [steve@autismcommunity.org.au](mailto:steve@autismcommunity.org.au)

Name of Carer Support Group:

**Please specify how funding was spent**

|  |  |
| --- | --- |
| **Funds provided by Carers NSW for CSG (inc GST) in 2015-16** | **$1000.00** |
| List line item | Dollar amount spent |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  | TOTAL spend  $1000 |
| PROJECT TOTAL VALUE: | $1000 |
| **2015-16 acquittals are due by August 31 2016.** | **$1000** |

**Please email completed acquittal to** [**together@carersnsw.org.au**](mailto:together@carersnsw.org.au)

Group Therapy Sessions

• Paid professional to attend

Group meeting costs **Do you need supplies for your group?**

• Venue hire costs, fees for meetings, including setup/pack up time.

• Tea/coffee, cups, spoons, urn hire, kettle purchase.

• Biscuits, cakes

• Cleaning equipment cloths, washing up detergent

• First aid kit

• Insurance costs for group

Education, training & group knowledge

• Stocking a support group library; purchasing relevant books, DVDs and other resources

• Postage,-envelopes paper stamps newsletters flyer and special events

• Printing colour flyers, brochures copying

• stationary costs pens paper

• reflective dairy/journals

• name tags

• black board, white board,

• Guest speaker/educator travel costs, including any translating and interpreting fees.

Professional development for volunteer facilitators

• Attend Carers NSW biennial conference

• Computer course to assist whoever manages group finances

• First aid course

• CPR course